

**KESWICK HOUSE RTM.Co.Ltd**

**HEALTH & SAFETY + FIRE CHECK LIST**

<u>Description</u>	<u>Yes</u>	<u>No</u>	<u>WHAT FURTHER ACTION NECESSARY</u>	<u>Signed</u>	<u>Date</u>
Entrance paths firm and unobstructed	X			N SMA all	15/4/2020
Communal doors closing and locking	X				
Entrance mats secure and in good condition	X				
Carpets and stairs trip free and in good condition	X				
Bannisters secure	X				
Exit signs illuminated	X				
Communal lights working	X				
Stairs and communal areas clear of obstacles	X				
Communal windows secure and operating correctly	X				
Meter/Service cupboards locked	X				
Bin store secure and clean	X				
No hazardous substances in communal areas	X				
No flammable material or liquid in communal areas	X				
Check fire exits are clear and maintained	X				